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Narodowe Centrum Badań i Rozwoju

OFFER INQUIRY NO. 02.092024

Regarding the supply of 8 pieces of servos to build prototypes

The contract is awarded within the framework of the project subsidized by the State Budget, within the framework of Competition No. 12/2022 (Round 2), entitled "Unmanned Special Forces Airborne Transport Platform (BPT WS) / KURIER" (contract DOBBIO-12-07-015-2023)

1. Contracting Authority:

FlyFocus sp. z o.o.

Fort Wola 22 St.

01-258 Warsaw

POLAND

Contact e-mail: CONTACT@FLYFOCUS.PL

KRS 0000696050

NIP 5213795003

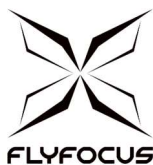
REGON 368329114

2. Subject of the contract:

The subject of the contract is the supply of **8 pieces of servos to build prototypes**

Autopilot must have the following parameters:

Name	Required parameters
Supply voltage (rated)	28 VDC
Interface	RS 485
Peak Current	No more than 7.8A
Rated Torque (Metric)	At least 36Nm
Peak Torque (Metric)	At least 64Nm
Rated Speed	At least 115 °/s
Splash Water Resistance	IP 67





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Connectors	Military Spec
Material of servo arm	Aluminium
Programming Tool RS-485	Included
Dual Motor Redundancy	Yes
Dual Electronics Redundancy	Yes

3. Order completion date:

The Ordering Party requires that the order be completed within 12 weeks from the date of receipt of an advance payment from the Ordering Party for the execution of the order in accordance with the Terms of Payment described below.

4. Conditions for participation in the proceedings:

Contractors meeting the following conditions will be admitted to the proceedings:

1) No relationship between the Contractor and the Employer

A related Contractor is considered to be an entity:

- 1) related to or being a subsidiary, co-subsidiary or parent company in relation to the Contracting Authority within the meaning of the Accounting Act of September 29, 1994;
- 2) being an entity remaining with the Ordering Party or members of their bodies in such a factual or legal relationship that may raise reasonable doubts as to impartiality in the selection of a supplier of goods or services, in particular remaining in a marital relationship, relationship of kinship or affinity up to and including the second degree, relationship of adoption, guardianship or custody, including through membership in the bodies of a supplier of goods or services;
- 3) being an affiliate or partner entity to the Contracting Authority within the meaning of Regulation No. 651/2014;
- 4) being an entity personally related to the Contracting Authority within the meaning of Article 32 (2) of the Law of March 11, 2004 on tax on goods and services

Evaluation of the fulfillment of the conditions for participation in the proceedings:

The Contracting Authority will evaluate the fulfillment of the above-mentioned condition by the Contractor according to the **meet/do not meet** formula on the basis of the statement submitted by the Contractor (Annex No. 2 to the Request for Proposal).

Failure to meet the above condition will result in the exclusion of the Contractor from the proceedings.





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5. Evaluation criteria:

The contracting authority will select the most advantageous offer on the basis of the following criterion:

Criterion name	weight % (W)
Net price	80
Completion date	20

1. Criterion 1 – Net price

Evaluation of the “price” criterion for the n-th bid of the Contractor (P_{cn}) will be made by comparing the price of the lowest among the evaluated bids (C_{min}), to the price contained in the researched bid (C_n).

$$P_{cn} = \frac{C_{min}}{C_n} \times 80\%$$

Where:

- P_{cn} - the number of points for price for the evaluated offer;
- C_{min} - the lowest price among the prices of the evaluated bids;
- C_n - the price included in the tested bid.

The maximum possible score for this criterion is 80 points.

2. Criterion 2 - Completion date

The evaluation of the criterion “completion time” for the n-th Contractor's offer (P_{rn}) will be made by comparing the shortest proposed order completion time among the evaluated bids calculated from the date of signing the contract (OR_{min}) to the offered lead time included in the evaluated bid (OR_n).

$$P_{rn} = \frac{OR_{min}}{OR_n} \times 20\%$$

Where:

- P_{rn} - number of points for the period of contract execution for the evaluated offer;
- OR_n - the period of contract execution from the date of signing the bid contract;
- OR_{min} - the shortest proposed period of contract execution from the date of signing the reviewed contract

The maximum possible score for this criterion is 20 points.





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The Contracting Authority will calculate the number of points awarded to two decimal places. The Contracting Authority will award the contract to the Contractor whose bid meets all the requirements set forth in the Request for Proposal and obtains the highest number of points (maximum 100 points).

6. Method of bidding and required content:

Bids should be submitted in one of two forms:

- by email to: contact@flyfocus.pl in the form of a PDF file containing a scan of the signed bid or in the form of an electronic document signed with a qualified electronic signature;
- By mail to the address:

FlyFocus sp. z o. o.
Fort Wola 22 St.
01-258 Warsaw
POLAND

- 1) The offer should be prepared in English on the attached form.
- 2) The bid should be signed by an authorized representative of the Contractor.
- 3) The bid price should be given in EURO currency to two decimal places.
- 4) Along with the Bid Form, send a signed *Declaration of no relationship between the Employer and the Contractor*.

7. Deadline for submission of bids:

Bids must be submitted no later than 27/09/2024 by 04:00 PM (GMT+2).

Bids submitted after the deadline will not be considered.

8. Payment terms:

The Ordering Party will pay an Advance Payment in the amount of 40% of the contract value to the Contractor's account after signing the contract and on the basis of a correctly issued Proforma Invoice with a payment term of at least 14 days. The Contractor, after receiving the amount of the Advance Payment from the Ordering Party, shall issue to the Ordering Party an Advance VAT Invoice for the amount of the Advance Payment received. The Ordering Party shall pay the balance of the amount due for delivery of the Order subject, i.e. 60% of the Order value, one week before the planned delivery of the Order subject, and on the basis of a correctly issued Proforma Invoice with payment term of at least 21 days.





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9. RODO information clause:

Pursuant to Article 13 (1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the EU L 119 of 04.05.2016, p. 1), hereinafter referred to as "RODO", the Contracting Authority informs that:

- The administrator of the personal data of the Contractor participating in the proceedings is **FlyFocus sp.z o.o. with its registration address at Fort Wola 22 St.; 01-258 Warsaw, POLAND**
- The personal data of the Contractor participating in the proceedings will be processed on the basis of Article 6(1)(c) of the RODO for the purpose related to the tender for the supply of 8 pieces of servos to build prototypes covered by the Request for Proposal;
- with regard to the personal data of the Contractor participating in the proceedings, decisions will not be made by automated means, pursuant to Article 22 of the RODO;
- The participating contractor has:
 - Based on Article 15 of the DPA, the right to access personal data concerning him;
 - Pursuant to Article 16 of the DPA, the right to rectify personal data concerning him;
 - Under Article 18 of the DPA, the right to request the controller to restrict the processing of personal data, subject to the cases referred to in Article 18(2) of the DPA;
 - The right to lodge a complaint with the President of the Office for Personal Data Protection if the Contractor participating in the proceedings considers that the processing of its personal data violates the provisions of the RODO;
- is not entitled to the Contractor participating in the proceedings:
 - In connection with Article 17(3)(b), (d) or (e) of the RODO, the right to erasure of personal data;
 - The right to portability of personal data referred to in Article 20 of the RODO;

10. Contact person:

Igor Skawiński – i.skawinski@flyfocus.pl

Albert Świerczyński – a.swierczynski@flyfocus.pl





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Attachments:

The following attachments are attached to the Request for Proposal:

1. Appendix No. 1 - Bid Form
2. Attachment No. 2 - Statement of no relationship between the Contractor and the Employer

